

**LONDON AMBULANCE SERVICE NHS TRUST
EQUIPMENT WORKING GROUP
29TH SEPTEMBER 2010
WATERLOO HQ CONFERENCE ROOM
13.00 – 15.00**

Present:

Chris Vale	Head of Operational Support	Cody Road
Gary Ralph	Education & Development	Ilford
David Campbell	AOM	Deptford
Eddie Brand	Staff Side Chair	Romford
Marcus Davis	C Staffside Rep	Rotherhithe
Andy Street	Safety & Risk	Pocock Street
Karen Walling	W Health and Safety Rep	Heathrow
Bill Leaning	EC Health & Safety Rep	City & Hackney
David Haylett	SE Rep	Woolwich
Jason Challen	PTS Manager	Camden
Gordon Ballard	Logistics Manager	Deptford Store
Mark Faulkner	Medical Directorate	HQ
Maureen Knight	(Minutes) Ops Support	Cody Road

Apologies:

Lynn Sugg	John Winnister	Ian Lee
Paul Stewart	Julie Shirt	Alison McKee

ITEM		ACTION
186/10	Introductions and Apologies	
187/10	Previous Minutes The minutes of the previous meeting held on 30 th July 2010 were agreed as a true and accurate record.	
188/10	<p>Matters Arising</p> <p>188.01 Trolley Bed Tables KM showed the group a sample of the Stryker Trolley Bed Table. KM to get costing. MF suggested a trial takes place with A&E support with 1 in each area. KM to get more samples from Stryker for the trial.</p> <p>188.02 Finger Probes MF informed the group that AMc is sourcing a cheaper version from Medical Devices.</p> <p>188.03 Tympanic Thermometer Covers Welch Allen have performed tests and have advised that covers would not have any affect.</p> <p>EB said that lack of equipment has featured heavily at Peter Bradleys roadshows. He mentioned a trial that is taking place at Brent and Isleworth where kit is signed in and out. He is waiting for feedback from the trial and will report back at the next meeting. DC suggested that kit could be signed in and out using passes and that this could be investigated further with IM&T.</p> <p>188.04 FRU Deep Cleaning The specification for FRU Deep Cleaning has been sent out to the group.</p>	<p>KM</p> <p>AMc</p> <p>EB</p> <p>KM</p>

	<p>188.05 Bags for Straps These have been sourced from Openhouse. AMc to arrange for them to be put onto e-series.</p> <p>188.06 Paramedic Trolley Bag KM to bring a sample trolley bag to the next meeting. KM and BL are organising a trial with an interim Paramedic bag which is currently being use by MRU until a new version has been approved.</p> <p>188.07 Lifepak 15's on FRU's NP confirmed that some Zafiras have re-inforcing brackets and some have brackets on the floor which are not holding. Medtronic are manufacturing adjustable brackets.</p> <p>188.08 Blankets An order for 20000 disposable fleecy blankets was to be placed in addition to the order of 5000 standard blankets. Both orders are due to be delivered before the end of December.</p> <p>188.9 Mattress Cover Trial No suitable alternatives have been found. MK to chase TH.</p> <p>188.10 Missing Equipment – Flexible Fleet The Logistics Department are collecting any equipment, O2 cylinders and blankets that are being left at A&E departments at hospitals.</p> <p>188.11 Storage of Chemex Cleaning Fluid TH has raised this issue with Chemex and is waiting for some sample bottles</p>	<p>AMc</p> <p>KM</p> <p>MK</p> <p>MK</p>
189/10	<p>Risk This item was covered at the Vehicle Working Group meeting.</p>	
190/10	<p>Manual Handling Implementation Group (Standing Item) This item has now been transferred to the Vehicle Working Group.</p>	
191/10	<p>Ambulance Equipment Issues (Standing Item) MF brought up the following issues :</p> <p>Body Bags There is a current spent of approximately £5000 per year on Body Bags. MF said that they only be carried on A&E ambulances, FRU's, DSO vehicles and EPU vehicles.</p> <p>Gore Swabs From an Infection Control point of view MF said that LAS will move away from 7 x 7 packs to 4 x 4 packs.</p> <p>Giving Sets MF is still trying to source a cheaper version. The version he showed the group was agreed to be not robust enough.</p>	

	<p>Head Block Tape The 5 cm tape has been added to the catalogue to replace Head Block Straps. MF will issue a bulletin and it will also appear in the LAS Clinical Update.</p> <p>1 inch Pink Elastoplast Tape This is now on the catalogue and is available to order.</p> <p>Sager Splints MF suggested that they replace the Kendar Splints as they are easier to apply. HEMS are currently using them. MF will organise a group to evaluate and approve.</p> <p>Pelvic Splints MF will bring an alternative to the next meeting.</p> <p>Personal Issue equipment BL raised his concern about the amount of personal issue equipment that has to be carried. Attached is a list of kit.</p> <p>EZIO Drills They have been distributed and are being used. The drills should be signed in and out. Needles can be ordered through Logistics.</p> <p>Finger Probes for Lifepak 15's These should be ordered through Logistics.</p> <p>Morphine Pouches KW enquired if it was possible that pouches could have a clip over the belt instead of slipping onto the belt. MF felt that a clip would have a tendency to come undone and was not practical.</p> <p>BM Kits There is a shortage of BM Kits. At present LAS are ordering approximately 100 per month. MF said that he is in the process of sourcing alternatives.</p> <p>Personal Issue Diagnostics Kits MF advised that he wanted to wait for the results of the trial at Brent before making any decisions.</p>	<p>MF</p> <p>MF</p> <p>MF</p>
192/10	<p>Review of Medical Bags This is a large piece of work that will require the formation of a sub group. CV requested volunteers. The National Ambulance Risk group is currently looking at medical bags. AS to report back details. MD, DH, KW and JC all volunteered for the sub group.</p> <p>CV to investigate the possibility of a central budget for bag repair.</p>	<p>CV</p> <p>CV</p>
193/10	<p>FRU Equipment Issues (Standing Item) No issues</p>	

194/10	<p>PTS Equipment issues JC requested that PTS bags be included in the bag review as there has been a 150% increase in cost for First Aid Bags used by PTS.</p>	CV
195/10	<p>ECP Equipment Issues (Standing Item) No representative present.</p>	
196/10	<p>MRU Equipment Issues AA to send MF a copy of equipment carried on MRU's.</p>	AA
197/10	<p>Any Other Business</p> <p>Managers Drug Bags GR enquired about Managers Bags. KM confirmed that managers bags are the same size and format as the CRU bag. There are also dual managers bags which have of both Paramedic and Technician drugs</p> <p>Equipment Task Force CV told the group that a Task Force has been formed to collect equipment left at hospitals and return to the nearest station for cleaning and putting back into the system. He will update progress of the Task Force at the next meeting.</p> <p>Maternity Pack KW reported an incident where there were no clamps or ties in a Maternity Pack, CV to feedback information to AMc.</p> <p>Equipment Working Group Chair Chris Vale announced to the group that he will be standing down as Chair of the group and that Dave Whitmore will be taking his place.</p> <p>KTD splints / Cling Film MF confirmed that KTD splints should come out of equipment bags and that Cling Films Burns Kits should go in.</p>	<p>CV</p> <p>CV</p>
<p>DATE OF NEXT MEETING 26TH NOVEMBER 2010 13.00 – 15.00 WATERLOO HQ CONFERENCE ROOM</p>		